

BERKELEY COVENANT CHURCH  
MINUTES OF THE QUARTERLY BUSINESS MEETING — 20 January 2007 (unapproved)

Pastor Andrew opened our time at 6:02 p.m. by sharing 2 Chronicles 7:14 with us. A time of singing and prayer followed. Chair Peter de Laveaga called the meeting to order at 6:40 p.m. Twenty-nine members and two friends signed the attendance roster.

MINUTES — We approved the minutes of the **30 September 2006** quarterly congregational business meeting, except to correct the last name of Leslie Sander by removing the second S.

CHAIR'S REPORT — Peter echoed one of our prayers, giving thanks for the many individuals who are serving in the church. He said that rather than being overwhelmed by the many meetings he attends, he is instead encouraged as the tasks and concerns are shared among many persons. He reported the following:

- The leadership team (Peter, Joshua Moritz, and Pastor Andrew) are seeking to hire an **interim associate pastor** to help Andrew with the many ministry needs.
- Peter has lately been helping to schedule **preachers**. A goal was for Andrew to preach no more than twice per month. Peter announced some coming preachers.

NOMINATING COMMITTEE — The following were nominated to the nominating committee. There being no opposition, they were all approved.

- From the board: Sharon Colbert and Melissa Moritz.
- Non-board: Carole Cool, Karen Davidson, and Nick Fawzi.

Peter needed to leave, so vice chair Steve Blankespoor presided over the remainder of the meeting.

#### ANNUAL MEETING DELEGATES

- For the **Pacific Southwest Conference annual meeting** (19-21 April in Simi Valley), we reminded ourselves that lead delegate Bill Colbert would automatically be one of our delegates. Sharon Colbert was selected as our other delegate, with Phil Davidson as first alternate and Karen Davidson as second alternate.
- For the **Covenant annual meeting** (21-24 June in Portland, Oregon), we selected Joshua and Melissa Moritz as our delegates, with Jeremy Milford as first alternate and Philippe Wingender as second alternate.

PASTOR'S REPORT — Andrew remarked on how much had happened during 2006, especially the departures of Pastors Al and Royce. He said he was excited by possibilities during 2007 and grateful for extra contributions of help by the congregation. He also mentioned the following:

- He and Lynn would be on **vacation** beginning Sunday 28 January.
- He invited us to **volunteer to preach**.
- The leadership team was seeking to hire an **interim associate pastor**.

CHILDREN'S MINISTRIES — Laurie Fiddes said that the children's ministries were "doing okay". She reported the following details:

- Pastor Royce was missed at **Crazy Club** (Friday evenings). On weeks when Laurie could not attend, they needed to cancel Crazy Club. Caleb Chen and Daniel Fiddes continued as helpers.
- Nick had volunteered to observe Sunday School to see whether he could help.

YOUTH MINISTRIES — Adrienne Wollitzer reported that she and Linda Noeum were leading the **youth group**. The group had gelled with four regular and four occasional attenders. The spring program would study the parables of Luke to understand who Jesus is. She asked for a male helper, partly as a role model for the boys. The group met on Thursdays, with homework club from 4:30 to 6:30, then 6:30 to 8:30 for the group meeting.

PASTORAL SEARCH — Ann Moriarty, chair of the pastoral search committee, reported on progress.

- The **church profile** had been completed. She invited us to request copies on paper or via email.
- The committee had contacted **three potential candidates** who were open to considering BCC. They had had a preliminary interview with one potential candidate.
- Ann asked **prayer** for discernment; for God's presence; for the right questions and for honest answers.
- They were seeking to meet the candidates' **wives**, too.
- She invited us to submit the name of anyone we wished the committee to consider. The committee consisted of Cathy Blankespoor, Peter de Laveaga, Alice Fawzi, John Kroeker, Jeremy Milford, Ann, and Joshua Moritz.

Q: Will there still be a **vote** to choose the next pastor? A: Yes. The bylaws require a 75% margin.

Q: Is there a preferred **time frame** for calling the pastor? Ann: It might be nice if he could come before Lynn Wollitzer is due to give birth in early May.

- Ann mentioned how the search process had **blessed** her, and how she had been encouraged by the candidates' maturity.

TREASURER'S REPORT — Larry Cool presented his written report. He summarized matters by saying that BCC's finances were normal, stable, and close to our budget plan. We had a **surplus** of about \$14,000 during the fiscal year since July.

Q: What is budget line 5900 (new and replacement equipment) which has not yet been set aside, according to the report? Larry: This is an annual contribution to a **capital fund**. We have the option to spend it directly or to set it aside in a reserved fund for future years. There has not yet been a need to spend it this year.

Q: What is the **property tax** adjustment for the Ada Street house? Larry: 51% of the house was reassessed because we purchased the Tizons' share. This portion was reassessed at a higher value so a higher tax must be paid.

Q: Can this be assessed downward? Larry: Yes, if the marked value seems to decrease significantly.

- Larry said the job had been going smoothly, including the bookkeeping process. Budget season will be busier.

Q: In what investments is our Schwab account (balance sheet line 1035) held? Larry: I don't know.

STEWARDS — John Kroeker reported the following:

- The stewards had been concerned with various **repair** tasks, discussing matters via email. The church furnaces were in working order. Appliance problems in the Adeney House apartment were being addressed.

Q: Should the **church exterior** be repainted? John: We're aware of the need, especially the exterior trim.

Q: Is action being taken regarding the sanctuary **window coverings**? John: Vicky Brodt had volunteered in September to work on this. The foyer carpet is showing signs of wear.

Q: Should we hold a pledge drive to raise money for such maintenance tasks?

John: There needs to be expression of desire to see particular tasks accomplished.

[Another person]: We need one or more persons to invest time to initiate and to direct the processes.

Larry: The stewards need to hear the church's priorities, or a group needs to be found to accomplish the tasks.

INTERCESSORS — Cathy Blankespoor summarized their activities: **praying** for BCC, including the requests submitted on Sundays on blue cards; being available for prayer at the platform at the end of **Sunday worship** services; visiting **Pam & Steve Stanley** for prayer twice per month. She reminded us that the Intercessors consisted of Cathy, Larry, Clayton Hill, Jeremy, Jeanne Pfeuffer, Mary and Rich Rhodes, Pam & Steve, and David Vahlstrom.

- Karen reminded us that the "**23**" adult education hour was still devoted to prayer, usually with four to eight participants.

MISCELLANEOUS

- Bill said he was still preparing the annual **receipts** for donations. He pointed out that receipts may be required by the IRS even if all one's gifts are individually less than \$250.
- Several people expressed thanks for the time of worship and prayer that began the meeting.

Steve closed the meeting in prayer at 7:49 p.m.

Respectfully submitted, Phil Davidson, Secretary